

# WHY DOES MY CHILD NEED A MS TEAMS ACCOUNT?

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- The aim of education is to deliver a high-quality curriculum so that pupils know more and remember more. Remote education is one way of doing so if learning cannot take place in school.
- At Kingsbury Green, we use Microsoft Teams (MS Teams) as a remote learning platform to teach lessons in an event of a national lockdown.
- Teachers provide live lessons and share resources in the files section when learning in school cannot continue due to unforeseen circumstances.
- Please follow the instructions on the next slide to be ready to go if situation arises.



**KGPS** *Computing*  
Kingsbury Green Primary School

# How to log into using MS Teams

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Parent/Pupil Guide

# HOW DO I NOW LOG IN FROM HOME?

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- Go to **portal.office.com** or download the Teams app on your device

Log in with your school Microsoft account using the username and password in the Reading Record book. This is how it looks:

Child's Name: Alex Martin
Class: Rainbow
Username: amart001.304@kgreen.brent.sch.uk
Password: kgchild2



# HOW DO I LOG IN FROM HOME?

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Once you are on teams, log in:

## **Example**

Username: **mart001.304@kgreen.brent.sch.uk**

Password: kgchild2